

Ministerial Intervention Information Guide

A high-level planner for exceptional intervention requests.

Intervention | Prepared by Okapi Migration Services

How to use this resource

Use this document as a preparation and discussion tool. Tick items that are available, mark items requiring action, and record questions for your migration professional. Not every item will apply to every matter.

Preparation checklist

☐	1. Confirm all available review processes are finalised	Status / notes
☐	2. Check whether the matter can be referred or considered	Status / notes
☐	3. Identify exceptional or unique circumstances	Status / notes
☐	4. Prepare a concise case chronology	Status / notes
☐	5. Gather evidence of hardship and consequences	Status / notes
☐	6. Document family, community or national-interest factors	Status / notes
☐	7. Include independent supporting evidence	Status / notes
☐	8. Avoid repeating arguments already rejected without new context	Status / notes
☐	9. Understand that intervention is discretionary	Status / notes
☐	10. Obtain advice on current guidelines and process	Status / notes

Questions and issues to discuss

1.	
2.	

3.	
4.	
5.	

Important

This resource is general information only. It is not legal advice or personalised immigration assistance. Visa criteria, forms, fees, policy and procedures can change. Check the Department of Home Affairs and Administrative Review Tribunal websites where relevant, and obtain advice tailored to your circumstances before acting.